



# Board Meeting

10 February 2026 Meeting

## Agenda

Location: Via Zoom

Chair: Frasier Cho

Attendees: Cushla Matheson, Gordon Harris, Katherine Watson, Murray Prowse

Apologies: Carole Hicks, Anne Mitchell, Les Jones, and Dave Henshaw (Life Members)

Disclaimer: This is a public summary of Archery NZ Board proceedings for members. Full minutes are retained by the Board. Some contents (including personal, legal, and commercially sensitive matters) have been omitted for legal, privacy and confidentiality reasons in accordance with Archery NZ's policy.

### 1. Opening & Apologies

The meeting commenced at 7:30 pm.

Apologies were received and noted.

Minutes from the 13 January 2026 Board meeting were confirmed.

### 2. Conflicts of Interest

Emily Howard updated her conflicts of interest, Katherine Watson declared her non-involvement in the WAO Championships athlete selection decision

### 3. Key Governance Matters

Board Governance Processes:

The Board reinforced governance expectations, including:

- Completion of annual declarations by Board members
- Ongoing development and review of the Board risk register
- Reinforcement of the Board Code of Conduct

These actions support improved governance maturity, transparency, and accountability.

WAO Congress Elections:

The Board discussed upcoming World Archery Oceania Congress positions and nomination processes, including consideration of a New Zealand nomination for Secretary General.

### 4. Strategic & Operational Updates

A focus is on implementation of Strategic Goals, with planning underway for the March 2026 in-person strategy session, with attendance from all committee representatives.



#### Membership Update:

Membership was reported at 1596 members as at January 2026.

#### Mound Fees Policy Clarification:

The Board clarified that registered Archery NZ events cannot have tiered fees, regardless of whether entry fees are zero or charged. A previous clarification from the Rules Committee established this position.

#### Operations Manager Recruitment:

Progress continues on the Operations Manager role, with ongoing Board discussion to support finalisation and recruitment planning.

#### Clubs Council Proposal:

The Organisational Management Committee continues development of the Clubs Council model, aimed at improving engagement and communication with affiliated clubs.

### 5. Financial Overview

#### Financial Performance:

The Board reviewed year-to-date financial performance and management reporting.

#### Committee Reporting:

Finance and High Performance Committee reports were received, including budget forecasts and programme updates.

#### Funding and Forward Planning:

The Board discussed ongoing work to strengthen positioning for future Sport NZ funding, including the importance of data, reporting, and participation metrics.

### 6. Policy Decisions

#### Whistleblower Policy:

The Board considered the draft Whistleblower Policy for adoption, supporting stronger governance safeguards and reporting mechanisms. This has been referred back to the Organisational Management Committee for further development and input from experts.

#### Gifts Policy:

The draft Gifts Policy was discussed, with further input requested from relevant committees prior to finalisation.

### 7. General Business

#### WAO Oceania Championships 2026:



An update was provided on event planning, with the Board considering how best to support delivery of the Championships.

#### National Indoor Championships 2026:

An update noted strong participation levels, including a full field and waiting list, reflecting very high demand.

#### Communications:

Issues were identified with some members not receiving recent event communications, and improvements are being addressed.

#### Premier Events Planning:

No submissions have been received for expressions of interest for 2027 Outdoor Nationals. Submissions remain open.

#### Funding:

The Board discussed strengthening the organisation's funding position, with emphasis on improved data collection

#### 8. Next Meeting

The date for the next Board meeting is on 9 March 2026 in Person in Auckland.

#### 9. Meeting Closed

The meeting closed at 9:15 pm.