

Board Meeting

14 October 2025 Meeting



Agenda

Location: Via Zoom

Chair: Frasier Cho

Attendees: Cushla Matheson, Gordon Harris, Katherine Watson

Guests: Life members: Carole Hicks and Dave Henshaw

Apologies: Murray Prowse (Board Member)

Disclaimer: This is a public summary of Archery NZ Board proceedings for members. Full minutes are retained by the Board. Some contents (including personal, legal, and commercially sensitive matters) have been omitted for legal, privacy and confidentiality reasons in accordance with Archery NZ's policy.

1. Opening & Apologies

The meeting commenced at 7:30 pm.

2. Conflicts of Interest

No new conflicts were declared. Members were reminded to maintain declarations in BoardPro.

3. Key Governance Matters

Constitution Review:

The Board agreed to host an online Constitution Forum for Members to discuss feedback and legislative constraints on 17 November 2025.

The Chair will coordinate with governance adviser and Life Members.

Election of Chairperson and Deputy Chairperson:

Chairperson: Frasier Cho approved.

Deputy Chairperson: Katherine Watson approved.

Clubs Committee Planning:

The Board discussed reactivating the Clubs Committee through a new Clubs Council model, designed to strengthen two-way communication with all affiliated clubs.

The OM Committee will draft a proposed structure and framework for club feedback before Board consideration.



Strategic Pathway for Compound Archers:

The Board reviewed the need for a clear athlete development pathway for compound archers.

The High Performance Committee has drafted an initial framework and will engage further with stakeholders to refine it.

4. Strategic & Operational Updates

Appointed Board Member Process:

Appointment Panel assessed current applicants; none progressed.

Position description will be redrafted and re-advertised.

Outdoor Nationals 2026:

NZFAA members may participate subject to a levy.

Committee Updates:

Membership & Development is establishing a Communications Working Group.

Ongoing implementation work continues across strategic initiatives.

Committee reports received from High Performance Committee and Organisational Management Committee.

Premier Events including Outdoor Nationals 2026 was discussed.

Development of a Transcription and AI Usage Policy was referred to the Organisational Management (OM) Committee.

5. Financial Overview

Financial matters were considered via committee reporting and grant-related discussions.

6. Policy Decisions

Theft, Fraud, Anti-Bribery, and Corruption Policy approved, with a requirement for a defined gifts-handling process to be developed by the OM Committee.

7. General Business

Badge Refresh:

Badge redesign approved.

OM Committee to incorporate badge levels and requirements into the Rules Committee Terms of Reference.

8. Next Meeting

The next meeting will be held on 9 December 2025.

9. Meeting Closed

The meeting closed at 9:40 pm.

