

# CONFIRMED MINUTES

## BOARD MEETING IN PERSON



At the **Board Meeting** on **14 May 2024** these minutes were **confirmed with the following changes**:

*6.1 Change Peter to Andrew*

**Name:** Archery New Zealand

**Date:** Wednesday, 3 April 2024

**Time:** 6:30 pm to 9:45 pm (NZDT)

**Location:** Sport Auckland, Alexandra Park

**Board Members:** Cushla Matheson, Katherine Watson, Frasier Cho, Murray Prowse, Mykel Turner

### 1. Opening Meeting

#### 1.1 Confirm Minutes

**Board Meeting 12 Mar 2024**, the minutes were confirmed with the following changes:

*Amend 4.1 to include details from the letter we received about Sport NZ partnership funding not being renewed:*

*-Partnerships Investment for the 2024–28 cycle not renewed.*

*The decision not to renew Archery New Zealand's Partnerships Investment is made on the following basis;*

- 1. Archery NZ's Strategic Plan does not overtly prioritise tamariki and rangatahi,*
- 2. Archery's self-reported participation data does not demonstrate significant impact on this population group,*
- 3. A lack of governance stability compounded by limited leadership and operational capacity,*
- 4. Agreed initiatives not being completed in the past,*
- 5. We have seen limited evidence of Archery NZ's ability to influence outcomes throughout its network from national to community levels.*

Amend 4.1 to include details from the letter we received about Sport NZ partnership funding not being renewed:

*-Partnerships Investment for the 2024–28 cycle not renewed.*

The decision not to renew Archery New Zealand's Partnerships Investment is made on the following basis;

- 1. Archery NZ's Strategic Plan does not overtly prioritise tamariki and rangatahi,*
- 2. Archery's self-reported participation data does not demonstrate significant impact on this population*

group,

3. A lack of governance stability compounded by limited leadership and operational capacity,
4. Agreed initiatives not being completed in the past,
5. We have seen limited evidence of Archery NZ's ability to influence outcomes throughout its network from national to community levels.

## 1.2 Interests Register

### 2. Approved Between Meetings

#### 2.1 Between Meeting Decisions

### 3. Actions from Previous Meetings

#### 3.1 Action List

Due Date	Action Title	Owner
9 Jan 2023	Privacy and Police checks <b>Status:</b> On Hold	Cushla Matheson
28 Feb 2023	Organizational Committee to review Code of Conduct <b>Status:</b> In Progress	Vincent McCartney
29 Sept 2023	Review of National Tournaments bid document <b>Status:</b> In Progress	Murray Prowse

### 4. Major Decisions and Discussions

#### 4.1 Trans-Tasman Challenge 2025

It is a peak event for NZ, but doesn't need to be for Australia. Issues with filling age groups, points and interpretation, groups like female youth compounders and barebows are not matched. Selection policy has allowed for Trans Tasman to have its own, currently with HP. The challenge also needs to be a manageable size that the LOC can handle.

Would benefit from a central point person or committee to streamline. Many documents exist.

Designate high performance to be the Trans Tasman working group, until a premier events group is formed, and then it will be taken over by the LOC to deliver.

FARC to investigate establishing a South Island based equipment store, not just for Trans Tasman, but for future events

#### 4.2 Communications

Reach out to someone who could help run a social media platform, like the facebook or instagram channel.

Need a register on who has access to the channels.



#### Ask Elizabeth to post on Facebook snapshots taken from the newsletter

Ask Elizabeth to post on the Facebook page snapshots taken from the newsletter

**Due Date:** 7 May 2024  
**Owner:** Katherine Watson



**Send policy to be reviewed by Organisational Management committee, with the view to approve it**

Send social media policy to be reviewed by Organisational Management committee, with the view to approve it. Mykel to talk to someone about Instagram to see if anyone wants to help.

**Due Date:** 7 May 2024  
**Owner:** Katherine Watson

#### **4.3 Member conduct -communication received**

Our complaints process has areas for improvement are highlighted, such as the possibility for issues to be solved faster in the moment.

Action should be taken to prevent patterns of behaviour from continuing, as soon as possible. In committee discussions to follow.

#### **4.4 Olympic Quota/Selection**

Archery NZ has been in discussions with NZOC.

The person would be accepted for the Paris 2024 Olympics, subject to selection criteria being met

#### **4.5 WAO Congress**

Katherine Watson to be the delegate for New Zealand, to consult with the board for voting decisions

#### **4.6 Life Members -meeting documentation**

Approved sending board packs to life members on top of the agenda

### **5. Sub-Committees**

#### **5.1 FARC**

2 months of financials to be presented at next board meeting, as not available for this latest month. We are in a healthy position.

#### **5.2 HP Committee**

Expressions of interest for HP committee advisors has been received, and athlete liaison council



**Ian Hamilton to be appointed as a committee member of the HP committee**

Ian Hamilton to be appointed as a committee member of the High Performance committee

**Decision Date:** 3 Apr 2024  
**Mover:** Cushla Matheson  
**Seconder:** Katherine Watson  
**Outcome:** Approved



### **Appoint Kerry Hall to the athlete council**

Appoint Kerry Hall to the athlete council

**Decision Date:** 3 Apr 2024

**Mover:** Cushla Matheson

**Seconder:** Katherine Watson

**Outcome:** Approved

## **5.3 Wellbeing, Inclusivity & Diversity**

Cushla is attending the Maori Sports hui in Rotorua next weekend

## **5.4 Clubs Committee**

Idea for online drop in sessions with club presidents or representatives, to open lines of communication



### **Establish online drop in sessions for club presidents or representatives**

Idea for online drop in sessions with club presidents or representatives, to open lines of communication

**Due Date:** 28 May 2024

**Owner:** Katherine Watson

## **5.5 Membership & Development**

Creating a mechanism currently to move people out of classes into appropriate ones when the time comes

## **5.6 Organisational Management Committee**

### **6. Role Reports**

#### **6.1 Premier Events**

We thank Peter Russell for all he has given to Archery NZ

#### **6.2 Health & Safety**

We thank Dr George Corbett for all he has given to Archery NZ

Organisational committee to publish a Health and Safety policy, that will be widely available for a future focus to prevent gaps in processes

We seek to fill this role in the future

### **7. Other Business**

### **8. Close Meeting**

#### **8.1 Close the meeting**

**Next meeting:** No date for the next meeting has been set.

## Approved decisions made between meetings



### Coach of the Year award

The Board accepts the High Performance Committee's recommendation that Neville Clark be awarded Coach of the Year.

**5 Supported:** Cushla Matheson , Frasier Cho , Katherine Watson , Murray Prowse , Mykel Turner

**0 Opposed:**

**0 Abstained:**

**Decision Date:** 1 Apr 2024

**Outcome:** Approved

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_